



**UNIVERSITY OF MASSACHUSETTS AMHERST
PROFESSIONAL POSITION AVAILABLE**

**Managing Director/ Staff Associate
MassCREST, College of Natural Sciences and Mathematics**

The Managing Director is responsible for managing the Massachusetts Center for Renewable Energy Science and Technology (MassCREST), an interdisciplinary center for renewable energy research. The Manager will oversee all MassCREST programs and activities including the NSF Fueling the Future Center for Chemical Innovation. MassCREST's mission includes promoting the collective energy focused research enterprise of the university, building an industry affiliates program to foster technology commercialization, proposing and securing a major national center for energy research, developing new educational and training initiatives, and establishing new building and lab facilities for energy-focused research and education. As the lead staff for this academic research center, the Managing Director is responsible for effectively accomplishing the center's goals and objectives in an organized way through professional management and execution. This is a twelve-month full-time, benefited position; extension of the position beyond two years is contingent on funding. The position supervises other employees, coordinates the collective work of numerous UMass Amherst faculty investigators from many departments, and reports to the Co-directors of the center. This is a twelve-month full-time, benefited position; extension of the position beyond two years is contingent on funding.

Minimum Qualifications: Masters degree in business, public administration, science, engineering, or a related field, with some education in the physical or life sciences. Proven ability at technical proposal writing and related business communications. Completion of professional development training in technology licensing and sponsored research administration is desirable but not required. Knowledge of and interaction with science-based industry is a plus. At least 7 years of experience in the management of academic and/or technology programs, projects, and enterprises, with a strong work record of demonstrated competence, professionalism, and teamwork. Desirable qualities for this position include high levels of tact and diplomacy, strategic organizational skills, competence in financial and administrative processes, competence in Microsoft Office applications, and well-developed communications, presentation, and teamwork abilities. No unique requirements with regard to physical ability for this position. Occasional evening or weekend work, as well as occasional travel in the state and region, is expected in this position.

Salary range: \$68,000-\$86,000; normal starting: \$68,800-\$77,400. The priority deadline for the position is June 7, 2009, but applications will be accepted beyond that date until the position is filled. Send cover letter, resume and the names and addresses of three professional references to: Search #R35946, Employment Office, Room 167, Whitmore Administration Building, University of Massachusetts, Amherst, MA 01003-8170.

The University of Massachusetts is an Affirmative Action/Equal Opportunity Employer; women and members of minority groups are encouraged to apply.